



Policy – Accountability

The word **Ment4** is the name we created for the registered charity, originally called Teen Crises UK. We have created the title “Ment4” for several years. We are a limited company and also a registered UK charity, and abide by their rules and reporting. As we are not a division of a church or other organisations, we have chosen to work closely with other organisations that can bring us stability and relational accountability.

All roles within Ment4 listed below are described in detailed regarding their job descriptions and are subject to the safety of supervision and accountability:

- **The Director** of Ment4’s duty, is that they would be accountable to the Advisory Board for all significant issues, for prayer and overall checking of the safety of Ment4. He/her presents the overall finances, policies, opportunities and liabilities to them on a quarterly basis and emails them with any matter of importance. Within the Board, there are legal trustees, who the director is accountable to at law.
- **Team Leaders/Mentor Coordinators** will meet weekly with Director to discuss any issues arising with the charity. They also will provide director with summary reports of all mentors Weekly Reports and communicate of relevant feedback, throughout the week.
- **Mentors** are supervised by the Team Leaders, who review all Weekly Reports and oversee day-to-day mentoring and referral agency relationships. We also ensure all staff working with MENT4 undertake ongoing training and complete DBS checks.
- **Finance** works twice a week alongside Director and Martyn Williams, our external advisor and payroll facilitator.